

Security level: confidential

The most secure way to dispose of sensitive and confidential documents.



Suitable for:

Documents which require completely confidential destruction under the terms of the Data Protection Act, or which are highly commercially confidential and you need to prove have been destroyed under tight security conditions.

Service Elements:

Our Confidential service is outsourced to companies that are members of the National Association of Information Destruction. These companies comply fully with all regulations and standards covering secure document destructions. And meet all local system and process standards.

Security measures available include:

- A selection of secure, lockable receptacles (wheelie bins or consoles)
- Collection made by police-vetted staff
- Document shredding within 24 hours of collection
- All shredding sites are high security compounds with CCTV monitoring
- Full document audit trail in the form of a Certificate of Destruction

After the documents have been securely destroyed they're sent to our recycling plant to create new paper - yoyo full circle, our 100% recycled paper.

Management information is provided to track office paper usage and disposal - how much paper is consumed, collected, recycled and reused as recycled office paper.

